

School Improvement Meeting Minutes
10-7-2013, 4:30-5:40pm

The Rowan Early College School Improvement Team met on October 7, 2013 at 4:30 pm. Present for the meeting: David Miller, Principal, Julie Stolze, Teacher Representative, Theresa Pierce, Teacher Representative, Tracey Barbee, PTA/Parent Representative, Susan Keiger, Parent Representative, Carolyn Brown Bayer, College Liaison, and Kevin Aycock, Teacher Representative

1. The team reviewed the School Improvement Meeting Minutes from September and approved them.
2. Mr. Miller reviewed the current amount of fees paid by RCEC and RSS to the college. The current fees paid from RCEC have been \$4500 for Access Fees including security, parking and internet. In addition RSS has paid all Activity and Lab fees to RCCC for a total of \$6000.
3. Mrs. Pierce and Mrs. Stolze explained the World's Fair that RCEC will be having on December 5 in the RCCC Student Center. Mrs. Pierce explained that there will be academic project presentations etc, and that students will take their projects to Koontz Elementary the next day to present there. Mr. Miller explained that the World Fair would take the place of the Originally scheduled November parent night. Tracey Barbee said that the PTA had already checked with Kohls about their help that night, but did not know if Kohls would come out to work so close to the Christmas Holidays.
4. Mr. Miller handed out two sheets for the SIT to review. One of the sheets showed five year trends for the ACT and where RCEC ranked within those five years. The other sheet was a three year score summary for the SAT, and where RCEC ranked. Mr. Miller explained that even though the data appeared good for RCEC, that there still was work that needed to be done especially with the student ACT scores. He explained that the staff had already begun talking about ACT prep for Juniors after the Christmas break.
5. Mr. Miller explained the submission of the RCEC Matching funds project. The PTA amount for the project was \$3004.09 and the BOE amount was \$4507.35 for a total of \$7512.25. This amount would cover the costs of a Bretford Mobility Cart that would hold 30 MacBook 13" computers and 4 MacBook computers with software.

6. The team reviewed the 2012-14 School Improvement Plan for RCEC. The team approved the current vision, mission and goals within the plan. There was discussion with goal three about the marketing aspect of the Early College. Ms. Bayer and Mr. Miller explained the process of meeting with Middle School Counselors to hand out Early College Applications and go over requirements. The team also discussed ways to get the correct word out into the community for what RCEC is all about. The RSS News team was discussed, as was advertising in the Salisbury Post and other local publications. Mr. Miller explained that Mrs. Ratliff, Ms. Bayer and some RCEC students would be visiting middle schools to promote RCEC, and discuss the application process and how students can enroll.

7. Tracey Barbee asked if there had been a date set for the Prom. The team decided on April 5, with a back-up date of April 26 at the Heritage Room in Salisbury.

8. The meeting was adjourned